



## **LBP LEASING AND FINANCE CORPORATION**

(A LANDBANK SUBSIDIARY)

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29 March 2021

**ATTY. ROWENA CANDICE M. RUIZ**

Executive Director V

Government Procurement Policy Board – Technical Support Office

Unit 2506 Raffles Corporate Center F, Ortigas Jr, Ortigas Center

Mandaluyong City

**Dear Director Ruiz:**

In compliance to your requirement, we are submitting the attached FY 2020 Supplemental Procurement Plan (Supplemental APP) for Non-Common Use Supplies and Equipment (Non-CSE) of LBP Leasing and Finance Corporation (LLFC).

We hope that this submission satisfies your requirement.

Thank you.


Sincerely yours,


**EDWARD JOHN T. REYES**  
OIC-President and CEO

**(LBP Leasing and Finance Corporation) Supplemental Procurement Plan for FY 2020**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks/Brief Description of the Program/Activity/Project
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
LLFC-MOOE-2020-008	Conduct of trainings on Quality Management System Audit and Root Cause Analysis and Corrective Action	Admin. Services Unit	NP-53.7 - Higly Technical Consultants	N/A	N/A	8/10/2020	8/11/2020	GOP	90,000	90,000	-	The trainings are necessary to strenghten the capability of LBP Leasing and Finnce Corporation in the implementation and maintenance of its Quality Management System (QMS) particularly in adherence to ISO 9001:2015 standard.
LLFC-MOOE-2020-009	Conduct of ISO Awareness Training	Admin. Services Unit	NP-53.7 - Higly Technical Consultants	N/A	N/A	10/26/2020	10/27/2020	GOP	60,000	60,000	-	The previous ISO QMS training onISO 9001:2015 standard was attended only by the ISO QMS Team members. The trainings for new employees and employees who are not members of the QMS Teams is necessary because they are also process owners and in order to maintain the LLFC Quality Management System, particularly maintaining the ISO standard.
LLFC-MOOE-2020-010	Purchase of Boxes for document keeping of inactive records	Admin. Services Unit	NP-53.9 - Small Value Procurement	N/A	N/A	Various Procurements		GOP	300,000	300,000	-	Purchase of various supplies and materials.
<b>TOTAL</b>									450,000	450,000	-	

Prepared by:   
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 BAC Secretariat

Recommending Approval:   
 ATTY. MARLA A. BARCENILLA  
 BAC Chairperson

Approved by:   
 EDWARD JOHN T. REYES  
 OIC-President & CEO